

CVLife are looking for a Visitor Services Assistant to join the Visitor Services team at Coventry Transport Museum, to engage with visitors and help them gain a full appreciation and enjoyment of our collections, exhibitions events and activities.

As a Visitor Services Assistant your role will be to help maintain a presence in the galleries and various exhibitions, ensuring that they are a clean and safe environment for our visitors, as well as maintaining the safety and security of the collections.

We are looking for a candidate who:

* Has a good understanding of the importance of customer service including experience within a customer service setting.
* Can interact with visitors, providing a visible and welcoming point of contact and providing information to enhance visitor experience.
* Has strong communication skills – with a confident and friendly manner and able to adapt the communication style when needed.
* Is comfortable promoting retail promotions and maximising opportunities for donations to the museum.
* Is happy to provide information on exhibits.
* Can develop and maintain good product knowledge of the museum’s collections and exhibitions enabling you to interact with and support visitors to make the most of their visit.
* Has a positive and flexible ‘can do’ attitude.

Working days:

Sunday 9.15am-17.15pm

Apply today and Join Our Team!

 **Visitor Services Assistant**

* Great development opportunities
* FREE health and fitness membership\* \*\*
* FREE health and fitness membership for a family member or friend\* \*\*
* FREE onsite parking at most sites
* FREE training for applicable roles
* DISCOUNTS on various Centre activities\*
* FREE entry to venues\*
* [Access to our Employee Benefits platform](https://cvlife.co.uk/wp-content/uploads/2024/06/external-HR-Employee-Benefits.pdf)

( ( \*\*The two benefits combined can be worth £1000!)

 (\*not applicable to casual workers)

CCT073

3rd September 2025

Operations

NLW/NMW

7.5 per week

Coventry Transport Museum

Culture Coventry