

JOB VACANCY



CULTURE COVENTRY TRUST

Job Title

2x Part Time Visitor Services Assistants

Description

About the role

Culture Coventry are looking for Visitor Services Assistants to join the Visitor Services team at Coventry Transport Museum, to help deliver an exceptional customer experience to our visitors, helping them gain a full appreciation and enjoyment of our collections and Coventry's rich history.

As a Visitor Services Assistant your role will be to help maintain a presence in the galleries and exhibitions, ensuring that they are a clean and safe environment for our visitors, as well as maintaining the safety and security of the collections. There are two roles available 22.5hrs working Fri/Sat/Sun, and 8hrs working on a Saturday. Please specify which hours you are applying for.

We are looking for candidates who:

Have a good understanding of the importance of customer service with experience within a customer service setting. Strong communication skills – with a confident and friendly manner and able to adapt the communication style when needed. Candidates who are comfortable promoting retail promotions and maximising opportunities for donations to the museum and a positive and flexible 'can do' attitude.

Reference Number:

VSA CTM

Closing Date:

20th October 2021

Department:

Operations/Front of House

Hours:

22.5hrs p/w and 8 hrs p/w

Rate of Pay:

NLW/NMW

People from Black, Asian and Ethnically Diverse backgrounds, disabled, deaf and neurodivergent people are under-represented in our workforce, so we particularly encourage applications from candidates in these groups.

Benefits

- Great development opportunities
- FREE entry to venues
- FREE health and fitness membership*
- FREE health and fitness membership for a family member or friend*
- FREE uniform for applicable roles
- FREE training for applicable roles
- DISCOUNTS on Centre activities*

(*not applicable to casual workers)

Find out more:

For the latest job vacancies and application details visit www.cvlife.co.uk

If you have any enquiries, please contact our Human Resources Team by emailing vacancies@culturecoventry.com

Pride Passion Performance

Centre AT7 - Coventry Archives - Coventry Transport Museum - Herbert Art Gallery & Museum - Lunt Roman Fort - Mana Spa - Moat House Leisure & Neighbourhood Centre - The Alan Higgs Centre - The Wave - Xcel Leisure Centre

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